

SUNSHINE CHARTER ACADEMY OF BROWARD, INC.

DBA: SUNED HIGH SCHOOL: Oakland Park Campus #5060

Board of Directors Meeting: 04-30-2015: 5:45 PM held at Margate Campus

Posting of Meeting: This meeting was noticed by written postings both inside and outside of the school premises, three days prior to the scheduled meeting.

In Attendance: Barry Goldberg, Board Chair; Marion Silver, Board Secretary; Lynn Bloodgood, Board Member; Phil Neiss, Facilities Director; Tammy Lara, Lead Principal (and Margate), and DeeEtte Naukana.

Reading and Approval of Minutes: Read by Marion Silver; motion by Barry Goldberg; 2nd by Lynn Bloodgood: Approved unanimously.

Principal's Report: DeeEtte Naukana, Oakland Park: Ms. Naukana noted that testing and testing results at Oakland Park are significantly higher than last year. She further reported that the current enrollment is at 377, which is slightly down since our last survey in February. This is largely due to the school's response to non-participating students. If a student is repeatedly absent and does not respond to phone calls and home visits, then it becomes necessary to withdraw them from our school. On numerous occasions, the persistent calling successfully brings the student back to school. In some cases, the students simply enroll in other schools. Mr. Goldberg and Mr. Neiss questioned why we are losing students to competitive schools. Ms. Naukana responded that quite often the child usually attends a school in proximity to the mother's workplace, as a matter of convenience. Ms. Naukana also noted that other full service schools offer clubs and sports activities.

Ms. Lara also suggested the creation of a recruitment and retention plan for next year, which would include the formation of clubs, cultural events and other after school activities at SunEd, thus keeping the students involved at our school.

Both principals thanked the Board for its activism and continued support.

Mr. Neiss asked "how can we grow our enrollment?" Both principals suggested that we pinpoint and target our student market: We should consider radio ads, bus advertising on the local bus lines, as well as continuing to set up tables and tents at as many neighborhood events that are offered throughout the communities. All agreed that the best advertisement is our students. Ms. Naukana noted that "word of mouth" has brought us more new students than all other recruitment activities.

Facilities Report: Phil Neiss; Oakland Park: Mr. Neiss noted that the repairs to the rear exposure of the building were nearing completion. The back wall was recently

coated with a waterproofing material to prevent moisture and seepage to the interior area. This coating was then encapsulated with a finish coat matching the color consistency of the building. The area where the rain water collected was back-filled with stones to create a "drywell" for any water that may accumulate in the area. In about 2 weeks, after the stones have "settled", a final covering of mulch will be placed over the stones.

We have an ongoing issue with our recently installed new air conditioners. The installers, the AC Guys, have made numerous service calls for each of the 4 new units. We are in contact with the manufacturer, Rheem-Ruud, and are seeking both a meeting and tech support from them to resolve the ongoing matter.

The front parking lot was recently seal coated and new parking and pedestrian lines were painted.

One of the front windows recently cracked and required replacement.

Graduation Report: Tammy Lara and DeeEtte Naukana: Graduation activities are described below:

a/ "Grad Bash": An annual event held at Universal Orlando for all potential graduating high school students. This event is scheduled for May 1, with approximately 32 students and 6 staff members attending. Each student is responsible for their own park/party fees, which is \$100.00, with the exception of the valedictorians for each of the schools. Three of the staff members were covered as official chaperones by Universal. They are travelling by luxury bus on Academy Bus Lines, departing from Oakland Park at 1:00PM (Margate at 1:30), and are scheduled to return at about 6:00AM, in time for breakfast!

The cost of transportation is being paid by the school. Mr. Goldberg made a motion to pay for the bus, seconded by Marion Silver, and passed unanimously.

b/ Graduation Lunch: Traditionally, we have taken our graduating class out for lunch prior to graduation. This will be the third year that we will be going back to Bennihana's for lunch. The cost is between \$9.00 and \$10.00. Mr. Goldberg made a motion for this expense, seconded by Marion Silver, and passed unanimously. Ms. Naukana will make the reservations for both schools for May 22.

c/ Graduation Commencement Ceremony is scheduled for June 5th, 2015 at the African American Museum (site of last year's graduation). All cap and gowns are ordered. Goody bags for the students will be purchased and prepared next week by Mr. McGriff and his "crew". The keynote speaker will be Mr. Grant from O.I.C., who delivered a dynamic address at our first year commencement. Refreshments are

planned; the program is being designed by the principals and staff. It is anticipated that there will be between 70 and 80 graduates.

Old Business:

As discussed and noted at the January, 2015 Board meeting, the Board reviewed and approved the School Improvement Plan (SIP). Mr. Goldberg made the motion, seconded by Ms. Bloodgood, and approved unanimously.

Mr. Goldberg also noted that our original projected budgets were for \$2.4 million dollars, per school, based on an enrollment of 400 students per school. As our enrollment was not at these projected levels, the budgets will be revised and resubmitted.

501 C-3 Status: This is an ongoing situation that has been circulating between our accountants and our attorney. We are hopeful that the matter should be resolved shortly.

New Business:

Both principals noted that the student's ongoing coursework will be purged on June 26, 2015. All courses needed to be completed by that date (last day of the school term).

Teacher and Staff contracts: Both principals will be making their recommendations for teacher and staff renewal contracts shortly. Ms. Lara noted that there may be some teachers/staff that will not be returning next year. The Board will review the recommendations accordingly and make final determinations.

The Board of Directors, Principals and Staff are discussing ways to work on concerns about the safety of our students at the intersection directly in front of our school. Several events have increased concern at the intersection. Ms. Naukana will be reaching out to our neighbors at RaceTrac gas station who have been in favor of a traffic light, as well as the City of Oakland Park officials to help facilitate the installment of a traffic light.

Teacher Appreciation Week: Teacher appreciation week begins on May 4th. After discussion, the Board has agreed to give each staff member a \$50 gift card for appreciation of their service. Ms. Bloodgood made the motion, seconded by Mr. Goldberg, and passed unanimously.

National Convention: National Convention will be held in New Orleans this year from June 20, 2015 thru June 23, 2015. The Board approved attendance for both principals and three board members. Motion was made by Mr. Goldberg, seconded by Ms. Silver and passed unanimously.

Meeting Adjourned: 6:45 PM.

Respectfully Submitted:

Marion Silver

Marion Silver, Board Secretary