

SUNFIRE HIGH SCHOOL

MINUTES: BOARD OF DIRECTORS MEETING: 10-30-2019; 12:30PM

Meeting commenced, 12:35PM; Present At Meeting: Marion Silver, Board Secretary, Glenn Milgraum, Board Member, Steve Piercy, Board Member, DeeEtte Naukana, Principal, Phil Neiss, Director of Operations, Jeff Wood, Counsel.

Minutes: Minutes were read by Marion Silver; Motion made to accept by Steve Piercy; Seconded by Glenn Milgraum; Approved unanimously.

Old Business:

1/ National Charter School Conference: Held in Las Vegas, 06-29-19. Report by Ms. Naukana. The show was attended by our delegation, where we attended workshops, seminars, and visited the exhibition hall to view the latest programs, technology, and school aids.

2/ CSP Grant: On July 23, 2019, our delegation was interviewed by evaluators for the CSP grant. Attending were Principal Naukana, Phil Neiss, Chairman Joseph Casacci, and Jeff Wood (counsel). We were later advised that we were chosen to participate in Phase 2 of the process leading towards the grant.

3/ New School Update: Mr. Neiss discussed the pending acquisition of the a new school property. The property, which was formerly used as a charter school, is an ideal location for SunFire. Active negotiations with the local city government are underway. Mr. Neiss was optimistic that the school would successfully meet the local guidelines for approval. In the event that the site would not be validated, Mr. Neiss noted that he was seeking an alternative site for the school.

4/ Report on Summer Projects: Mr. Neiss reported that over the summer months, the school completed several maintenance and improvement projects. These included a scheduled paint job of the entire interior, creation of a new "grad lab" for our seniors, new LED exterior lighting, and partitioning of the reading lab to create additional teaching space.

New Business:

1/ Approval of the Annual Budget FY2019-2020. Discussion was held; Motion to approve by Ms. Silver, second by Mr. Milgraum; passed unanimously.

2/ Results of the 2018-2019: Auditors McCreedy and Company have submitted and filed our annual audit in a timely fashion. The Board reviewed the report and voted to accept. Motion by Mr. Piercy, second by Mr. Milgraum; accepted unanimously.

3/ Principal's report: Ms. Naukana reported on the recent FTE survey #3. We currently have just under 300 students currently enrolled. She noted that ALL of the students have been tested according to state standards and that we are awaiting results.

Ms. Naukana also discussed the success of the food program. Our administrative food service company has brought on a new caterer: ChefPats Catering, who operates two local restaurants in Oakland Park. While the food service was good last year when we inaugurated the program, we polled the students and determined that the change in the food provider is a positive step.

4/ Management Report: Mr. Neiss spoke of the new school (#3 old business), and further discussed the layout of the proposed new school. The format will follow the Oakland Park facility and will have 3 computer labs. Furthermore, each lab will have additional “pull out” space for direct instruction and personalized attention. The building will also have a large “common” area in the center for student assembly and small event space.

5/ Board vote on compliance matters: Ms. Naukana requested that the Board vote on the following required items, as presented:

- a/ School Improvement Plan;
- b/ Staff/ Parent Handbook;
- c/ Employee Handbook;
- d/ Mental Health Plan;
- e/ Emergency and Safety Plan;
- f/ Safety and Security Requirement Assurances.
- g/ Active Assailant Response Plan;
- h/ School District K-12 Reading Plan “Opt In” Program;
- i/ FCPCS Administrator/ Teacher Evaluation System;
- j/ FCPCS Salary Calculator and Compensation Plan;
- k/ Statement of Assurance for Exceptional Student Education;

In addition, the Board was asked to approve on other pertinent matters:

- l/ Holiday bonuses for staff;
- m/ Best and Brightest Teacher and Principal Program; Approve a distribution plan;
- n/ Approval of new food vendor

A collective motion was made by Mr. Milgraum to **approve items 5 A-N**; seconded by Ms. Silver, and approved unanimously.

6/ Approval of Governing Board Meetings: Proposed dates for Board meetings this year: 10-30-19/ 12-23-19/ 03-18-20/ and 06-04-20.

Motion made by Mr. Milgraum, seconded by Mr. Piercy, approved unanimously.

7/ Approval of Purchases/ Expenses: Ms. Naukana requested that the Board approve the following purchases:

a/ Renewal of Reading Plus Program;

b/ Renewal of APEX Curriculum Program;

c/ Approve the continuation of services from Jason H. Klein, CPA.

d/ Approve LMHC for ESE students requiring counseling;

e/ Approve Venture Designs (from the SBBC) to continue social worker services, as per our mental health plan;

f/ Approve the continuation of McCrady and Associates, as independent auditors;

g/ Salary approvals for SY 2020;

h/ Marketing Plan for new school.

Motion to approve by Mr. Milgraum; second by Ms. Silver; Passed unanimously.

Motion to Adjourn: Ms. Silver made motion to adjourn at 2:10PM; second by Mr. Milgraum; approved unanimously.

Next meeting: 12-23-2019

Respectfully submitted,
Marion Silver
11/4/2019