

SUNFIRE HIGH SCHOOL #5060

Board of Directors Meeting

2360 W. Oakland Park Boulevard, Oakland Park, Florida

12-23-2019, 12:30PM

Present At Meeting: Mr. Joseph Cacassi, Board Chair; Marion Silver, Board Secretary; Glenn Milgraum, Board Member at large; Mr. Steven Piercy, Board Member at large; Mr. Jeff Wood, Counsel; Ms. Dee Naukana, Principal; Mr. Phil Neiss, Director of Operations.

Introduction: Welcome by Phil Neiss, Director of Operations

Reading of the Minutes: Reading of minutes from previous board meeting on 10-30-19, by Marion Silver. Motion to approve by Glenn Milgraum; seconded by Steve Piercy; approved unanimously.

Public Comments: There were no public comments.

Old Business:

1/ CSP Grant Submission: Phase II: Phase II of the grant for the new charter school was submitted. This phase included all budgetary items. We are awaiting a response from the state pertaining to acceptance of the proposals.

2/ Best and Brightest Teacher and Principal Program. The school received a performance based grant in the sum of \$28,000.00. Per state guidelines, the monies are to be disbursed between the school's teachers and educational staff. Motion to disburse the funds accordingly was made by Joseph Cacassi, seconded by Glenn Milgraum; passed unanimously.

3/ Preliminary marketing for new school: The Board discussed different strategies for promoting the new entity. These included sending out "teams" of staff into the neighborhoods where the school will be located. The teams will focus on local public schools, religious institutions and local businesses to "get the word out". In addition, a print media campaign was discussed. Furthermore, a discussion on the viability of hiring a "student recruiter" was discussed. Ms Naukana will further investigate that concept.

New Business:

1/ Principal's Report: Ms. Naukana discussed the CSP grant in further detail. All of the grant data has been presented; Everything is currently pending, as the state has not yet finalized the status of the grants, which will be early next year.

Ms. Naukana also discussed the upcoming FTE survey, which commences at the end of January. Some of the activities scheduled include our semi annual "career day", a blood drive, as well as field day and game day. Our "teams" will be following up with all students to be certain of their attendance and continued enrollment.

2/ Management Report: Mr. Neiss reported that the school is in a good financial position with sufficient reserves. He noted that the Oakland Park school will be in a position to assist the development of the new school.

3/ Building Search for New School: Mr. Neiss noted that a hearing has been set with the City of Lauderhill on January 27, 2020. We are seeking approval for a special exception on a property in Lauderhill for the purpose of opening our new school there in August, 2020. There will be further discussion at the next board meeting, following the hearing with the City.

In the event that the school is not successful in securing the special exception, Mr. Neiss noted that we have identified and will pursue two additional sites for the school in a timely manner.

4/ Calendar change: Ms. Naukana noted that the School Board of Broward County proposed a calendar change going forward pertaining to dates encompassing the President's week holiday. She proposed that we adopt the same schedule as the school district. Motion made by Steve Piercy, seconded by Marion Silver; passed unanimously.

5/ Motion to Approve Governing By-Laws: A motion was made to approve the by laws for the new school which will commence in August, 2020. The approval will be based on the specific location of the school, which is pending finalization. Motion was made by Marion Silver, seconded by Glenn Milgraum, and approved unanimously.

6/ Motion to Approve the School's Policies and Procedure Manuals: A motion was made to approve the school's policies and procedure manuals for the new school which will commence in August, 2020. The approval will be based on the specific location of the school, which is pending finalization. Motion was made by Steve Piercy, seconded by Glenn Milgraum, and approved unanimously.

Next Meeting: Discussed and tentatively scheduled for 04-03-2020.

Meeting Adjourned: 1:55PM.

Respectfully Submitted:

Marion Silver, Board Secretary