



**SUNFIRE HIGH SCHOOL
BOARD OF DIRECTORS MEETING
07-25-2023 12:00 PM, via ZOOM**

Roll Call:

Present at Meeting: Dee Naukana, Director of Education; Martie Lovely, Principal; Glenn Milgraum, Board Chair; Marion Silver, Board Secretary; Steven Piercy, Board Member; Sam Chegani, Board Member; Phil Neiss, Managing Director; Jeffrey Wood, Counsel.

Introduction: Glenn Milgraum;

Mr. Milgraum welcomed the group to the meeting;

Reading and Approval of Minutes: Marion Silver

Minutes deferred to the next meeting.

Old Business:

1. New Principal Welcome (Dee Naukana) Ms. Naukana formally introduced Martie Lovely as the new principal for the coming year. Ms. Lovely had previously been a principal at another charter school and joins us with a wealth of knowledge and leadership skills.
2. Building Upgrade (Phil Neiss) Mr. Neiss submitted a report noting the upgrades in the building. We have been updating the computer labs over the last few months. In addition, we have been installing new waterproof vinyl flooring throughout the building. Both projects are nearing completion.
3. Graduation Recap (Dee Naukana and Phil Neiss) Ms. Naukana reported on the graduation held in late May, 2023. The ceremony was held at Coconut Creek High School in their auditorium, thus allowing us to offer unlimited seating for all family and guests. We are considering returning to the same facility next year, however we will be open to other locations as well.
4. Summer School (Martie Parker-Lovely) Ms. Lovely's first assignment in her new principal's role was to coordinate and run the summer program for 2023. She reported outstanding results for the session, as well as a smooth environment, operationally! We are strongly considering a summer session for 2024.
5. Cognia Reaccreditation (Dee Naukana) Ms. Naukana was delighted to report that we have received a renewal letter from Cognia for continued accreditation. A formal certificate should be arriving shortly. The approval is for a six (6) year period.
6. 2023-2024 School Calendar: (Dee Naukana) Ms. Naukana noted that our annual calendar is complete. It will follow along with the school district's calendar.

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New Business:

The following items were presented to the Board and discussed. After discussion, a blanket vote was taken to approve each line item:

1. New School Administration Structure
2. 2023-2024 School Calendar
3. Upcoming State Charter School Conference in Orlando, October 18-20, 2023.
4. Upcoming National Dropout Prevention Conference in Orlando, October 15-18, 2023
5. New athletic partnerships with district schools and charter schools
6. Disposal of student CUM files
7. Annual Contracts and Items subject for discussion and approval by Board:
 - A. Approval of the 2022-2023 Audit Adjustments
 - B. Approval of Annual Budget for FY 2023-2024
 - C. Approval of Staff Salary, Contracts, and for SY 2024
 - D. Approval of Out of Field Appointments SY 2024
 - E. Approval of Charter School Parent Liaison SY 2024
 - F. Approval of Opt-In District Reading Plan SY 2024
 - G. Approval of Staff/Parent Handbook SY 2024, pending school district 2024 forms
 - H. Approval of Employee Handbook SY 2024
 - I. Approval of FCPCS Administrator/Teacher Evaluation System for SY 2024
 - J. Approval of FCPCS Salary Calculator and Compensation Plan SY 2024
 - K. Approval of Staff Schedules and Planning Periods SY 2024
 - L. Approval of Continuation of the Emergency and Safety Plan, SY 2024
 - M. Approval of Involuntary Examinations Policy and Procedures SY 2024
 - N. Approval of Behavioral Threat Assessment Policy and Procedures SY 2024
 - O. Approval of Discipline Incidents (School Environmental Safety Incidents Reporting) Policy and Procedures SY 2024
 - P. Approval of Timely Parent Notification Policy and Procedures SY 2024
 - Q. Approval of School Safety Requirements and Monitoring (Safe School Officer), Policy and Procedures SY 2024
 - R. Approval of Parent Reunification Plan Policy and Procedures SY 2024
 - S. Approval of Continuation of the Safety & Security Requirement Assurances, SY 2024
 - T. Approval of Continuation of Active Assailant Response Plan. SY 2024
 - U. Approval of Mental Health Plan SY 2024
 - V. Approval of School Improvement Plan SY 2024
 - W. Approval of Statement of Assurance for Exceptional Student Education SY 2024
 - X. Approval to hire "Give God the Glory" food catering vendor SY 2024
 - Y. ESSER III 2023 Summer Academy, 2023 Fall Bootcamp, 2023-2024 Winter

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Bootcamp, 2024 Spring Bootcamp, and 2024 Summer Academy.

Motion to approve Items 7A-7Y made by Sam Chegani, seconded by Steve Piercy, passed unanimously.

8. Annual purchases and expenditures for discussion and approval by Board:
- A. Approve Power-Up for Intensive Reading SY 2024 and SY 2025
 - B. Approve Non-renewal of READ 180 and System 44 for Intensive Reading SY 2024
 - C. Approve Non-renewal of Reading Plus for Intensive Reading SY 2024
 - D. Renewal APEX/Edmentum Curriculum SY 2024
 - E. Approve Social Worker through Venture Designs (Mental Health Plan) SY 2024
 - F. Approve LMHC for ESE Students requiring counseling SY 2024
 - G. Approve Continuation of SLP services with Partners in Speech SY 2024
 - H. Approve Continuation of Accounting Services J. Klein, CPA. SY 2024
 - I. Approve Continuation of McCrady & Associates, Independent Auditors SY 2024

Motion to approve items 8A-8I made by Steve Piercy, seconded by Sam Chegani, approved unanimously.

Proposed 2023 – 2024 Governing Board Meeting Dates, as noted:

- A. July 25, 2023 (this meeting)
- B. October 19, 2023
- C. December 22, 2023
- D. June 12, 2024

Motion to approve Proposed 2023-2024 Governing Board Meeting Dates made by Steve Piercy, seconded by Sam Chegani, approved unanimously.

Mr. Milgraum thanked all in attendance (via remote) and wished all a successful upcoming school year.

Meeting adjourned: 1:25PM

Respectfully submitted:

Marion Silver, Board Secretary; 07-26-2023

*Respectfully submitted
Marion Silver*

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